

Asset Management Analyst

Private Equity Asset Management

LOCATION: LOS ANGELES

Responsibilities

- Work on an assigned portfolio spanning multiple property types, geographies, asset managers, and investment risk profiles
- Support asset managers through cash flow modeling, competitive and market research, and preparation of annual business plans and budgets
- Provide day-to-day oversight of property operations and coordination with third-party operators and joint venture partners
- Develop and evaluate portfolio and property business plans to improve performance, investment returns, and capital deployment
- Support property-level decisions with analysis and proper reporting to communicate investment plans and status for internal and external portfolio stakeholders
- Coordinate property dispositions and refinancing opportunities with joint venture partners, AEW team members, and third-party legal counsel
- Assist Acquisitions team with due diligence and the effective onboarding of new investments
- Build strong working relationships with team members, joint venture partners, property managers, project managers, and other third parties
- Visit assigned markets and properties to support business plans, monitor operations, assess competition, and identify improvement opportunities
- Monitor market conditions and collaborate with AEW's Research team to understand its outlook and recommendations for each market

Conduct

- Self-starter who takes initiative and contributes effectively to team
- Develop strong working relationships with Portfolio Managers and members of the Asset Management team
- Generate innovative approaches to situations
- Implement thorough follow-up and attention to detail

AEW CAREER OPPORTUNITY

Skills/Experience Required

- BS/BA and a strong academic record with emphasis on real estate, finance, accounting and/or economics preferred.
- 1 - 2 years of direct real estate asset management experience required.
- Strong analytical and organizational skills.
- Knowledge of accounting and finance principles.
- Strong oral and written communication skills.
- Experience and fluency with Argus valuation software and Excel necessary.
- Ability to select and efficiently manage the activities of internal resources and third-party service providers
- Exposure to financial modeling with Excel and Argus as well as general quantitative skills

Please Note:

We encourage candidates to use AI thoughtfully - as a tool to refine their work, not replace their voice - and we use AI responsibly in our hiring process to support fair, human-led decisions.

AEW is unable to consider candidates for employment who currently need, or will need, sponsorship to be employed in the United States.

Compensation

At AEW, your base pay is one part of your total compensation package. The base pay for this role is between \$70-80K. Your actual base pay will depend on your skills, qualifications, experience, location, internal equity, and market conditions. Additional compensation and benefits include:

- Annual cash bonus opportunity
- Eligibility for health insurance (medical, dental, vision)
- 401K plan with match and employer-funded retirement account
- Employee Assistance Program
- Tuition relief
- Parental leave
- Flexible time off and eligibility for hybrid work for most roles
- Matching gift and volunteer programs

AEW Capital Management is affirmative action-equal opportunity employer.