



## JOB DESCRIPTION

### Junior Compliance Manager (m/w/d), Germany (Frankfurt) AEW Invest GmbH

AEW is one of the world's largest real estate asset managers, with €70bn of assets under management. AEW has over 750 employees, with its main offices located in Boston, London, Paris and Hong Kong and offers a wide range of real estate investment products including comingled funds, separate accounts and securities mandates across the full spectrum of investment strategies. AEW represents the real estate asset management platform of Natixis Investment Managers, one of the largest asset managers in the world.

AEW is searching for a Junior Compliance Manager to be based in the Frankfurt office. The Junior Compliance Manager contributes to the efficient management of the compliance program by supporting the Chief Compliance Officer Germany and works in close relation with the Group Compliance departments.

#### MAIN ACTIVITIES & TASKS

- Ensure compliance with GERMAN regulations and handling of regulatory issues and relationships with financial authorities (especially BAFIN)
- Ensure that AEW guidelines / procedures and NATIXIS IM Enterprise Compliance Program are duly implemented within AEW INVEST
- Develop/review local rules and procedures regarding compliance with laws, regulations and group policies, including ethics, conflicts of interest, risks of misconduct and fraud, AML, bribery, outsourcing
- Draft regulatory and internal reports to Chief Compliance Officer, Managing Directors, Supervisory Board, AEW, NATIXIS IM
- Monitor the delivery of training programs on compliance
- [Internal controls](#)
- Carry out internal controls (Permanent Control Plan) defined with AEW Group and Natixis.
- Prepare regulatory and internal reports on internal controls and summarizes the findings and remediation plans,
- Ensure the follow up of the progress of implementation of recommendations regarding NATIXIS IM, Shareholders Audits and Internal controls.

#### YOUR PROFILE

- 1-5 years of experience in a Compliance department, preferably in the Real Estate Alternative Investment Fund Manager sector or comparable experience/qualification
- Intermediate knowledge of German law
- Excellent mastery of legal deadlines
- Excellent knowledge of MS Word and Powerpoint
- Fluent professional level of English and German required, French would be advantageous

#### INTERPERSONAL SKILLS

- Decide and initiate action
- Persuade and influence
- Present and communicate information
- Results-orientated

AEW is an equal opportunity employer.